



Crawdad Days Music Festival

2010 Food Vendor Booth Agreement Rules & Regulations

This agreement made and entered between Crawdad Days, a division of the Harrison Regional Chamber of Commerce and

An independent contractor (Operator) whose mailing address and telephone number are:

The purpose of this agreement is to set forth the terms and conditions whereby the Operator is authorized by Crawdad Days to operate a Business Booth for the purpose of promoting and/or selling represented products under the following terms and conditions.

TERMS AND CONDITIONS:

1. **HOURS** – The booths will be open for business
Friday, May 14 11:00 am to 6:00 pm Food Vendors 11:00 am to 10:00 pm
Saturday, May 15 10:00 am to 6:00 pm Food Vendors 10:00 am to 10:00 pm
2. **REPRESENTED PRODUCTS** – Only the product (s) specified below will be allowed to be represented and/or sold at your booth during the festival. No changes may be made without prior consent of Merchandise Chairman or Event Director.
3. **TERMINATION RIGHTS** – Crawdad Days reserves the right to terminate the operation of the Operator at any time during the festival for any of the following reasons:
 - A. A professional manner is not maintained by the Operator and its employees.
 - B. Operator or its employees behave in a manner that could be construed as racist.
 - C. Operator or its employees commit any act detrimental to the purpose of the event.
 - D. Operator or its employees violate any provision of the Health Department.
 - E. Operator or its employees fail to cooperate with event management staff.
 - F. If Operator or its employees breach any of the agreements listed herein.
4. **COST** – In exchange for the right to promote and/or sell stated product (s) during the Crawdad Days event the Operator agrees to pay Harrison Regional Chamber of Commerce;
 - A. **\$100.00 for 10 x 10 booth space for Saturday only** in the event area. This price includes standard electrical provision (please see #7 for electrical detail). Vendor provides tents, tables, chairs, electrical cords, lights, etc.
 - B. **\$125.00 for 10 x 10 booth space for Friday & Saturday** in the event area. This price includes standard electrical provision (please see #7 for electrical detail). Vendor provides tents, tables, chairs, electrical cords, lights, etc.
 - C. **\$200.00 for 10 x 20 booth space** in the event area. This price includes standard electrical provision (please see #7 for electrical detail). Vendor provides tents, tables, chairs, electrical cords, lights, etc.
 - D. **\$400.00 for Food Vendors** in the event area. This price includes standard electrical provision (please see #7 for electrical detail). Vendor provides tents, tables, chairs, electrical cords, lights, etc. All Water and Soda Products will be purchased from the Crawdad Days Festival for a designated price and sold for a designated price. Ice can also be bought from the Festival.
 - E. **\$200.00 for Attractions** in the event area. This price includes standard electrical provision (please see #7 for electrical detail). Vendor provides tents, tables, chairs, electrical cords, lights, etc.

5. **PREMISES** – Operator warrants that the premises shall be left in original condition as upon arrival; this includes picking up trash at and around Operator’s premises.
6. **SET-UP AND DEPARTURE** – Operator shall set up its Business Booth in accordance with the rules set by the event director.
Set up may begin at 7:00 am, Friday, May 14, and Saturday, May 15, 2010
Thursday set up will be permitted, without security representation, upon request and notification.
Booth shall be ready to begin operation by 11:00 am, Friday, May 14, and 10:00 am, Saturday, May 15, 2010.
Spaces will be 10 x 10 or 10 x 20 unless otherwise stated requested and additional space paid for.
Due to event layout and space requirements, vendor’s vehicles cannot be parked along side vendor’s booth.
Vendors will be allowed to drop off merchandise and park in the designated area.
Breakdown for Arts & Craft booths may begin anytime after 6:00 pm May 15. Food booths must be off the premises Sunday, May 16 at 12:00 pm.
7. **DESIGNATED AREAS/ELECTRICAL NEEDS** – Crawdad Days will supply a standard 110 outlet for Operator at specific locations throughout the event.
Location of Booth will be in block specified; exact location decision is made at the discretion of the event director and will depend on specific electrical needs.
Operator must supply own extension cords.
Operator agrees to operate all electrical equipment, including but not limited to lights and attachments, including all wiring in a safe, intelligent manner.
Crawdad Days cannot be held responsible for accidents caused by Operator not accurately utilizing this system.
Operator agrees to use only designated receptacles in their pre-approved location.
Operator is allowed a maximum of 20 amps. If more power is needed, there will be an additional charge based on need.
8. **INDEMNIFICATION** – Food Vendor and Attraction Operator agrees to obtain commercial general liability insurance, including products, in an amount no less than \$1,000,000 for bodily injury and property damage from a company acceptable to the organizers. Vendor agrees to obtain liability insurance to protect Operator during the event and to provide Crawdad Days a certificate of insurance.
Operator agrees to indemnify Crawdad Days and any activity of the Operator during the event.
9. **TAXES** – Operator shall be responsible for the collection and payment of any tax upon the gross receipts as required by Arkansas Law.
ARKANSAS SALES TAX – Operator must pay all sales tax to the state of Arkansas in compliance with state and local sales tax laws.
Food items – Any prepared food items sold are subject to a 1% A&P Tax. This tax will be collected at the end of the event.
10. **TERMS** – Booth fee is due with application registration deadline is April 23, 2010; the Operator will not be allowed to set up unless vendor is paid in full. Upon signing this contract, Operator agrees to abide by the Terms and Conditions set forth herein.

BOOTH RULES: Booth assignments are made by Crawdad Days staff based on operational and space requirements of the event. Therefore, Crawdad Days reserves the right to refuse any application. Vendors must be checked in and materials placed in the assigned booth space during the designated set up time. Failure to set up during designated times, removal of vehicles from event grounds, or changing booth locations will be cause for removal of vendor. All merchandise should be clearly marked. Booth fee is for space and one 110 electrical connection. Event does not provide table, chairs, tents or electrical cords. Booth spaces are for individual vendors and may not be shared. All vendors are individually responsible for the collection and payment of state and local sales taxes (8%).

Crawdad Days Music Festival reserves the right to remove any vendor not abiding to program rules or failure to follow the instructions of official representatives of Crawdad Days Music Festival.

Exhibitor Name: _____

Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Describe Products Sold:

Booth Size needed: **10 x 10 (\$100) – Sat. Only** ____ **10 x 10 (\$125) - Fri & Sat** ____ **10 x 20 (\$200) –** ____

Food Booth (\$400) – Fri & Sat ____ **Food Booth/Trailer Size** _____ **Attraction (\$200)** _____

Electrical Requirements 110 _____ 220 _____

Call for additional space requirements or electrical requirements.

Vendor fee for booth space \$ _____

Crawdad Days Music Festival
BJ Marcil, Food Vendor Representative
1515 Pioneer Drive
Harrison, AR 72601
bjmarcil@northark.edu

Entered into this _____ day of _____, 2010.

Operator Signature

Crawdad Days Representative Signature

Please return this signed contract, along with your check (**made payable to Harrison Regional Chamber of Commerce**)
Please keep in mind, spaces are limited and are assigned in order they are received! If your business is not selected to
participate at Crawdad Days Music Festival, a full refund will be given.